Discover
Chemeketa
Community College

Free Speech Guidelines

PURPOSE

Chemeketa Community College recognizes and supports the rights of free expression and speech. It is the purpose of these Guidelines to inform members of the College community and the public of the manner in which they may engage in constitutionally protected speech and expression at Chemeketa. These individuals or groups include, but are not limited to, those that represent religious organizations, groups desiring petition signatures, political candidates and their representatives, and groups representing political issues. It is the intent of these Guidelines to ensure the primary educational purpose of the College is maintained, while promoting debate and the sharing of information and ideas.

FREE SPEECH DISCLAIMER

All information and ideas expressed by the individual or organization using the Chemeketa Community College Free Speech areas are that of the individual or organization, and do not represent the views of Chemeketa Community College.

DEFINITIONS

"College" means Chemeketa Community College.

"College Community" means all students and employees of the College including student and employee sponsored organizations.

"Person" means any member of the public or the College community

"Public" means any individual or group not included in the definition of "College Community."

"Speech Activity" means leafleting, picketing, speech-making, demonstration, petition circulation, and similar activities.

"User" means an applicant applying for use of a College facility for a free speech event or someone actually using College facilities for a free speech event.

LOCATIONS

Salem Campus:

- The indoor Free Speech area is a designated space at the base of the stairs in the lobby of Building 2, and shall be large enough to accommodate one six foot table and two chairs. Users shall contain their presentation and materials to this area only. Additional space may be allowed as space permits.
- The outdoor Free Speech areas are located in the Old Quad between buildings 2 and 3 or the New Quad located in the center area circled by buildings 1, 2, 3, 8 and 9.

Approved 11/1/11

Yamhill Valley Campus:

- The indoor Free Speech area is a designated space in the lobby of Building 1, and shall be large enough to accommodate one six foot table and two chairs. Users shall contain their presentation and materials to this area only. Additional space may be allowed as space permits.
- The Outdoor Free Speech area is located in the Student Circle adjacent to Building 1.

Outreach Centers:

- Each College Outreach Center shall designate Free Speech areas appropriate for its facility.

TERMS AND CONDITIONS

General Rules

1. Users shall contain their presentation and materials to the designated Free Speech areas.

2. Users shall not impede individuals or pedestrian traffic flow or disrupt the regular or authorized activities in classrooms, offices and other college facilities.

3. Users shall not impede the progress of passersby, nor shall they force passersby to take materials.

4. Users shall not touch, strike, or impede the progress of passersby, except for incidental or accidental contact, or contact initiated by a passerby.

5. User's speech activities shall be conducted at a volume which does not disrupt the orderly conduct of college business, other campus activities, or classes taking place at that time.

6. No means of amplification that creates a noise or diversion that disturbs the orderly conduct of college business, other campus activities, or classes taking place at that time shall be used.

7. Users shall not solicit donations of money, through direct requests for funds, sales of tickets, or otherwise, except where he or she is using the designated area(s) on behalf of and collecting funds for an organization that is registered with the Secretary of State as a nonprofit corporation or is an approved Associated Students organization or club.

8. Normal hours of presentations for the Free Speech areas shall be from 8:30 AM to 4 PM on days the College is open for business.

9. **Indoor Free Speech areas:** Approaching individuals of the public or the college community is not permitted.

10. **Outdoor Free Speech areas**: In the event of a counter advocate group wishing to be heard in the same area, the two groups shall remain a minimum of 30 feet away from each other to preserve safety.

Facilities and Materials

1. Users shall be allowed to distribute petitions, circulars, leaflets, newspapers, and other printed matter. Such distribution shall take place only within the designated area(s). Materials must be distributed by the user, not left on tables around campus(es).

2. Banners and/or table signs are welcomed, but shall only be displayed on the table provided by the College.

3. All users must display a sign containing the following: "Chemeketa Community College neither sponsors nor endorses the content or opinions expressed." This sign will be provided to the user by the College.

4. Users shall not hang, tape, stand, or place signs or other objects that may obstruct vision, signage, or walkways, or that may damage College premises without College written permission.

5. Hand held signs or free standing signs are permitted. Any and all signs must be removed at the end of the free speech activity. Nothing shall be attached to a College building or pounded into the ground on College property.

6. Material distributed in the designated area(s) that is discarded or dropped in or around the designated area(s) other than in an appropriate receptacle must be retrieved and removed or properly discarded by those persons distributing the material prior to their departure from the designated area(s) that day.

7. Failure to comply with the terms and conditions outlined in these Guidelines may jeopardize future access to College property for Free Speech activity.

SCHEDULING

Salem Campus:

- Indoor:
  - Individuals and groups who wish to use the college's indoor Free Speech area shall work with the Office of Student Retention and College Life to schedule date and time.
  - Users shall be guaranteed only two dates within any given academic term. Any additional dates are subject to availability and may be scheduled if the indoor Free Speech area has not already been reserved.
- Outdoor
  - Individuals and groups who wish to use the college's outdoor Free Speech area are strongly encouraged to give their name and contact information to the College Public Safety office in building 2.

Yamhill Valley Campus:

- Indoor
  - Individuals and groups who wish to use the college's indoor Free Speech area shall work with the front desk staff in building 1 to schedule date and time.
  - Users shall be guaranteed only two dates within any given academic term. Any additional dates are subject to availability and may be scheduled if the indoor Free Speech area has not already been reserved.
- Outdoor
  - Individuals and groups who wish to use the college's outdoor Free Speech area are strongly encouraged to give their name and contact information to the College Public Safety office in building 1.

Outreach Centers:

- Persons desiring to use the Free Speech areas on any of Chemeketa's outreach centers shall contact the appropriate outreach center Director/Dean's office.

FINANCIAL/LEGAL CONSIDERATIONS

- The user understands that the use of the college facility is at his/her sole risk and agrees that Chemeketa Community College shall not be liable for any injuries or damages, claims demands, lawsuits, or causes of action (including attorney fees and other expenses thereto) whatsoever to the user, for property damage, bodily injury, and/or death whether or not caused by negligence, arising out of or connected with the user's use of the Free Speech areas.
- The college shall not be responsible for any loss or theft of the user's personal property.

I have read, understand, and accept Chemeketa Community College's Free Speech Guidelines. I understand a violation of such Guidelines may result in the involvement of Campus Security and/or law enforcement, as the College deems necessary. Upon a reasonable showing by the College that these Guidelines have been violated, I may be requested to leave College property and/or the College may seek other legal remedies for the violation(s). I agree to release, indemnify, and hold the College harmless from any and all losses, costs, claims, and damages that could result from my use of the Free Speech areas.

With my signature, I acknowledge that I am authorized by my organization to sign on their behalf or I am signing individually intending to be bound to this document. I am correctly identified in the Free Speech Area Application attached, and agree to Community College's Free Speech Agreement Terms and Conditions.

Signature:_____ **Date:**_____

Print Name:_____

Title:_____

Organization:_____ Phone Number:_____

It is the policy of Chemeketa Community College and its Board that there will be no discrimination or harassment on the basis of race, religion, color, sex, age, national origin, ethnic origin, sexual orientation, gender identity, marital status, citizenship status, pregnancy and related conditions, family relationship, veteran's status, disabilities, tobacco usage during work hours, whistle blowing, victim of domestic violence and genetic information in any educational programs, activities or employment. Persons having questions about equal opportunity/affirmative action should contact the Affirmative Action Officer at 4000 Lancaster Dr. NE, Salem, Oregon 97309-7070, or call 503.399.4784. To request this publication in an alternative format, please call 503.399.5192.